



Health Services
LOS ANGELES COUNTY

**Los Angeles County
Board of Supervisors**

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November 21, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**LOS ANGELES COUNTY COLLEGE OF NURSING AND
ALLIED HEALTH 30-UNIT OPTION LICENSED VOCATIONAL
NURSING TUITION AGREEMENT**
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

313 N. Figueroa Street, Suite 912
Los Angeles, CA 90012

Tel: (213) 240-8101
Fax: (213) 481-0503

www.ladhs.org

*To improve health
through leadership,
service and education.*

1. Approve and instruct the Director of Health Services, or his designee, to offer and sign the attached 30-Unit Option Licensed Vocational Nursing (LVN) Tuition Agreement, substantially similar to Exhibit I, with students and the Los Angeles County College of Nursing and Allied Health, at its main campus located at LAC+USC Healthcare Network and designated off campus sites, effective upon date of Board approval for academic year 2006-2007 and subsequent academic years.
2. Delegate authority to the Director of Health Services, or his designee, to enter into 30-Unit Option LVN Tuition Agreements with new students, substantially similar to Exhibit I, and amendments that relate to program requirements, subject to review and approval by County Counsel, the Chief Administrative Office, and notification of Board offices. The delegated authority will be effective upon Board approval.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:

Approval of the recommended actions will help address the current shortage of nurses available to provide services at Department of Health Services (DHS) hospitals and health facilities. The tuition agreement requirements address the category of LVN nursing students who do not meet the graduation/degree requirements of the existing Tuition Agreement.



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The LVN 30-Unit Option nursing program will provide an incentive for LVNs to complete their licensure requirements and improve DHS' ability to recruit qualified students to fill vacant Registered Nurse positions at County facilities.

Authorizing delegated authority to the Director of Health Services to enter into the 30-Unit Option Tuition Agreements and any amendments related to nursing program requirements will streamline the current County process.

FISCAL IMPACT/FINANCING:

The total program fee of the 30-Unit Option Tuition Agreement is \$4,800. Students will pay \$700 per semester (\$1,400) and defer the balance of \$3,400 until they complete all necessary course work. If the student terminates enrollment, for any reason, prior to the completion of the nursing program, the balance at the time of termination will be due and payable. There is no budgetary impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENT:

In May 1973, the Board approved tuition agreements with students to participate in a two year tuition release program which allowed them to repay their student loans by working for DHS. The program allowed students to complete their credentials for an Associate Degree in Nursing and qualify for the registered nursing State licensure exam.

On subsequent occasions, the Board approved tuition agreements with students wishing to participate in the nursing tuition release program and approved increases in the tuition rates.

Completion of the 30-Unit Option program enables LVNs, who have not met the general education requirements necessary to earn an Associate Degree in Nursing, to take the State Board of Registered Nursing licensure examination. Currently, the School of Nursing has an average enrollment of one 30-Unit Option student for every 14 Basic nursing students. The projected number of students participating in the 30-Unit Option program is 20 students annually.

Upon completion of the one year tuition program and state licensure as an Interim Permittee/Registered Nurse, students may accept a full-time nursing position at the LAC+USC Healthcare Network or any other DHS facility and have their outstanding tuition canceled at a rate of \$283.33 per month following the first twelve months of full-time employment.

As an alternative option to employment service pay back or upon termination of enrollment, students may repay by lump sum or a payment plan at an interest rate of 5% over a one year period.

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The 30-Unit Option nursing program may increase the County's pool of qualified nurses in County health facilities.

Attachment A provides additional information.

County Counsel has approved Exhibit I as to use and form.

CONTRACTING PROCESS:

Nursing programs are not advertised on the Los Angeles County Online Web site.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Bruce A. Chernof, M.D.
Director and Chief Medical Officer

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Attachments (2)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

SUMMARY OF AGREEMENT

1. TYPE OF SERVICE:

30-Unit Option nurse training program through the Los Angeles County College of Nursing and Allied Health.

2. AGENCY ADDRESS/CONTACT PERSON:

Los Angeles County College of Nursing and Allied Health
LAC+USC Healthcare Network
1237 North Mission Road
Los Angeles, California 90033
Attention: Doris DeHart, RN
Assistant Nursing Director of Education
Telephone/Facsimile Number: (323) 226-6339/(323) 226-6427

3. TERM OF AGREEMENT:

The term of the Tuition Agreement will be effective upon student's admission into the 30-Unit nursing program and shall continue until student has fully performed all of his/her duties and obligations, to be determined by the Director of Health Services.

4. FINANCIAL INFORMATION:

The total program fee of the 30-Unit Option Tuition Agreement is \$4,800. Students will pay \$700 per semester (\$1,400) and defer the balance of \$3,400 until they complete all necessary course work. If the student terminates enrollment, for any reason, prior to the completion to the nursing program, the balance at the time of termination will be due and payable.

5. DESIGNATED ACCOUNTABLE FOR MONITORING AND EVALUATION:

Pete Delgado, Chief Executive Officer, LAC+USC Healthcare Network

6. APPROVALS:

LAC+USC Administrator: Pete Delgado, Chief Executive Officer

Finance: Gary W. Wells, Director

Contracts and Grants Division: Cara O'Neill, Chief

County Counsel: Elizabeth J. Friedman, Senior Deputy

FACT SHEET

**RE: LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH 30-UNIT
OPTION LICENSED VOCATIONAL NURSING TUITION AGREEMENT**

All Districts.

CONTACT PERSON:

Doris DeHart, RN, Assistant Nursing Director of Education
Los Angeles County College of Nursing and Allied Health
LAC+USC Healthcare Network
Telephone: (323) 226-6339

SUBJECT:

The Director of Health Services is requesting approval to enter into agreements with students for a 30-Unit Option nursing program.

REQUESTED ACTIONS:

Authorize the Director of Health Services, or his designee, to enter into tuition agreements with LVN students in a one year nursing program. This will allow the Department of Health Services to recruit qualified students who have completed the nursing program and passed the California Board of Registered Nursing examination.

Approval of delegated authority to the Director of Health Services, or his designee, to enter into 30-Unit LVN tuition agreements and amendments that relate to the program requirements.

CONTRACT AMOUNT:

Students enrolled in the one year nursing program will be charged a total of \$4,800 (\$700 per semester on or before the first day of each semester and the balance of \$1,700 per semester). The \$3,400 balance will be deferred until students complete all necessary course work. Upon completion of the program and State licensure, students may accept a full-time nursing position anywhere within DHS and the \$3,400 outstanding balance will be canceled at a rate of \$283.33 per month following the first twelve months of employment.

TERMINATION PROVISION:

The tuition agreement will be terminated upon student's failure to enroll in the nursing program for any reason prior to the beginning of classes or failure to complete the curriculum after the first day of classes, or upon student's death, physical or mental disability as determined by the Director of Health Services.

FACT SHEET (Cont'd)

AUTOMATIC RENEWAL:

Not applicable.

FIRST BOARD APPROVED CONTRACT:

Not applicable.

CONTRACT EXPIRATION:

The term of the Tuition Agreement will be effective upon student's admission into the 30-Unit nursing program and shall continue until student has fully performed all of his/her duties and obligations, to be determined by the Director of Health Services.

RETROACTIVE AGREEMENT:

No.

SOLE SOURCE JUSTIFICATION:

Not applicable.

LOS ANGELES COUNTY ONLINE WEB SITE:

Not applicable.

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